



Seat Set-Up Instructions

Step 1 Lay the folded unit on a soft surface with the decorative carving facing down. You should be able to see the edge of the red kick panel facing you. If the side rails are attached unscrew them and remove.

Step 2 Lift the front edge of the top two panels (top one is the black seat and the second one the red front kick panel) up. Swing the bottom of the red kick panel towards you and up.

Step 3 While holding the kick panel up, lift one of the two side leg panels from the center upward allowing their tabs to fit through the slots in the kick panel. Apply firm pressure against the front edge of the seat panel and the bottom edge of the leg to pressure the seat panel towards you until the leg panel tabs pop through the kick panel slots.

Step 4 Repeat with the second leg panel. Shove the slide lock bars into the holes in the leg panel tabs that protrude through the kick panel slots. This will lock the kick panel and leg panels in position.

Step 5 Roll the entire base unit forward onto its legs. The back panels will remain flat on the floor behind the base.

Step 6 Insert a bolt through the bottom hole of a stripped side rail and through one of the bottom holes of the back panel. Loosely secure with a wing nut. Lift the side rail up allowing it to rotate and slide sideways into the slot at the back corner of the seat. It's a tight fit and you may have to force it the first few times.

Step 7 Lift the three hinged back panels up and secure them to the vertical side rails with stove bolts and wing nuts, top one first then the center one. Repeat the process with the other side rail. Tighten all the wing nuts when the back is in position. A helper holding one side makes this process easier.

Step 7 Place the cushion on top of the base unit with the skirt hanging over the front and sides. Your Seat For Santa is ready for use.

Watch a video of the complete process at our web site at:
hireasanta.ca/santa-seat-setup-instructions

